



09-November-2021

Offer Letter

Dear Avnish,

Congratulations! We are pleased to extend our offer of employment to you as an **Associate Software Engineer** with Celeb-AI Technologies. Your total Cost to Company (TCTC) will be **Rs. 3,00,000/- per annum (Rupees Three lacs per Annum only)**.

This offer is valid till **10-November-2021** and you are expected to join the Organisation on **03-January-2022**. This offer has been made based on the information furnished by you. However, if there is a discrepancy in the documents / certificates given by you then the Organisation reserves the right to revoke the offer at any time.

Your employment is governed by below terms & conditions:

1. Eligibility -


a. You must join full time 6 month internship starting 3-January-2022, and employer must be satisfied with your performance and suitability during internship period. You will be paid Rs. 10,000/- (Rupees Ten Thousand only) per month as stipend.

2. **Designation and Work Location** - Your designation will be Associate Software Engineer and you will be mainly posted in NCR (WFH during pandemic times) but the organisation may require you to work at other organisation locations and on customer sites either inside or outside India. You must supply and support your own Computer hardware, software, Internet and Phone connectivity for office work.

3. **Duties** - You are expected to discharge the duties assigned to you from time to time with due diligence, integrity and responsibility to the entire satisfaction of the management and also maintain high standard of work expected of you by the Organisation. You are expected to be available during office hours i.e 9AM to 6PM from Monday to Friday or as required time to time based on organisation requirements.



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4. **Salary** - Your fixed gross annual cost to the company (CTC) would be Rs 3,00,000/- (Rupees Three lacs Only). Please refer Salary Structure as below:

Particulars	Amount (Rs.)
Basic Pay	12,500.00
HRA	5,000.00
Special Allowance	7,500.00
Total	25,000.00
Less: Professional Tax	200.00
Salary Per Month	24,800.00

4. **Term of Appointment** - Your appointment in the organisation is full time and you shall devote yourself exclusively to the business of the organisation. You will not engage yourself in any other service as long as you are employed in the organisation.
5. **Confidentiality** - The protection of confidential business information is vital to the interests and success of Celeb-AI. You will be required to sign additional agreements including but not limited to assignment of Inventions and Original Works to Celeb-AI as a condition of employment, Non-Disclosure Agreements from time to time as required by the Celeb-AI depending on the projects assigned to you. You are required to deal with the Organisation's documents with utmost honesty. You will not divulge or give public any information related to any aspect of the organisation.
6. **Notice Period** - You will be required to give two-month notice or salary thereof in case you decide to leave your services subject to the organisation's discretion. In the event of you having any incomplete assignment, the organisation will have the discretion to relieve you only at the end of the two months' notice period. Similarly, the organisation can terminate your services by giving two months' notice or salary thereof. Organisation will be investing Rs. 50,000/- (Rupees Fifty Thousand only) per month (added from your stipend) in your training during your internship period. If you decide to leave the organisation before completing one year of your full time permanent



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[Signature]
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employment, you will be liable to pay back to organisation training costs incurred along with stipend for your internship period with the Organisation.

7. **Background Checks:** The Organisation may, at its discretion conduct background checks to validate your identity, the address provided by you, your education details and details of your prior work experience, if any, and to conduct any criminal checks. You expressly consent to the Organisation conducting such background checks. In this connection, you are required to furnish the documents listed in "Offer Annexure for India". If the Organisation is not satisfied, in its sole discretion, with the outcome of the background checks, the Organisation reserves the right to withdraw this Offer without notice and Compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

8. **Documents Required:**

- (a) Signed and accepted offer letter
- (b) Signed NDA
- (c) Self-attested copy of Qualification Certificate and Marksheets/CGPA
- (d) Self-attested copy Of PAN card
- (e) Self-attested copy of Aadhar Card
- (f) Self-attested copy of Passport
- (g) Color latest passport size photo
- (h) Bank Account Details: Your existing account information for your stipend/ salary transfer. Celeb-AI may initiate to open a new account for your salary transfer if needed.

Please review, sign and return the scanned signed copy via mail to confirm acceptance, no later than end of day **10-November-2021**.


We welcome you again to our organisation and trust your association with us would be a long and meaningful one.

Your Sincerely,

For Celeb-AI Technologies



Vivek Arora
CEO


Director Corporate Relations

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D-107, Sector-2,
Noida - 201301
Uttar Pradesh
India
www.celeb-ai.com

I accept the above offer, and will begin my internship on: _____ and full time employment on: _____

Received & Accepted

Full Name:

Full Address:

Mobile:

E-Mail:

Date:



Alternative(Emergency)Contact:

Full Name:

Relationship:

Full Address :

Mobile:

E-Mail:

Date:

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